

## Studio Public Locations

**Student Drop-Off & Pick-Up:** The reception and waiting area (and parking area, too) is limited in space. Please feel free to drop your child off for class and return at the end of class to pick her/him up. Please make sure the teacher is here before leaving your child. Students should be dropped off and picked up at the studio entrance in the parking lot. Children should never wait outside the building to be picked up, nor should they walk across the parking lot without an adult. If a parent is not inside the reception area when class is over, the student should wait *inside* the reception area until the parent comes inside to get the student. If a parent is more than a few minutes late, the student should go into the classroom and sit until the parent comes in to get the student.

**No food or drinks in the lobby.**

**Parking** Please remember that our business serves young children and to be extra careful in the parking lot.

- ◆ Follow the correct flow of traffic when you enter and leave the parking lot to avoid an accident.
- ◆ Do not stop or park in the flow of traffic.
- ◆ Keep your speed down to 5 m.p.h. and watch out for small children in route to and from their cars.
- ◆ Be sure that the driveway or other vehicles are not blocked at any time.

**Late Pick-Ups:** We understand that emergencies can arise; however, we ask that you arrange to have a *back-up system* to pick up your child(ren) if you are going to be more than a few minutes late. Parents can appreciate that our teachers have other commitments that require them to leave immediately after class ends. A \$10 Late Pick-up Fee will be charged if your child is not picked up within 10 minutes after your child's class has ended.

Even if another class is meeting right after your child's class, it is important for the children to be picked up promptly. Dance Associates Austin does not allow children to be without adult supervision at any time. It is unfair to expect other parents to look after another child, and many times there are no parents in our waiting area at all. If you know you may be a few minutes late, please let your child's teacher know so that your child can sit inside the classroom and observe the next class. Children should **never** wait outside to be picked up and should **never** be in the parking lot without an adult by their side.

**Parents waiting inside the building:** Dance Associates Austin, Inc. encourages parents to drop off their child and return to pick them up rather than staying inside the class room during the class in an effort to cut down on distractions. If you stay in the area, please have your other children sit quietly next to you so as to not distract the children taking the class. Please observe specific rules at each location regarding street shoes in the lobby.

**Lost & Found:** All *Lost & Found* items are collected by your instructor and saved for pick up the next week. All items not claimed within one month's time will be donated to Good Will at the end of each month.

## Recommended Attire

Choose comfortable attire that fits closely to the body and stretch as the body moves. They allow bodies to have increased range of motion and freedom of movement, and also allow the instructor to see the students' muscular and skeletal structures at work, ensuring that the students learn skills correctly and safely. Bare feet or ballet shoes are fine.